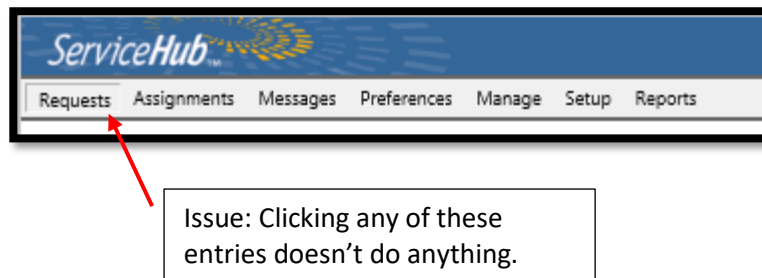
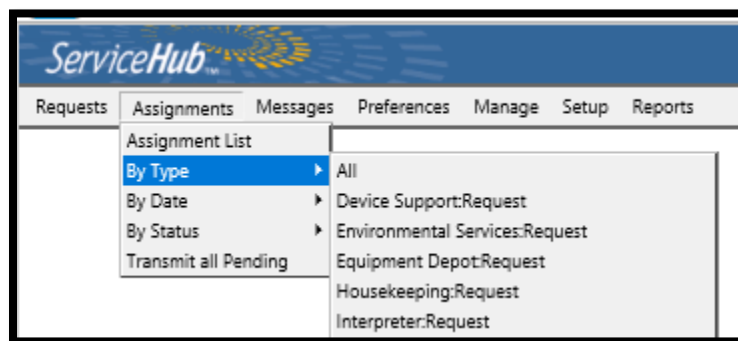


Setting Up Internet Explorer to Work with ServiceHub

After the initial sign in to ServiceHub from Internet Explorer, you may find that the choices on the menu bar do not pull down, as shown here.



When set up properly in Internet Explorer, clicking an entry from the menu will look like this:

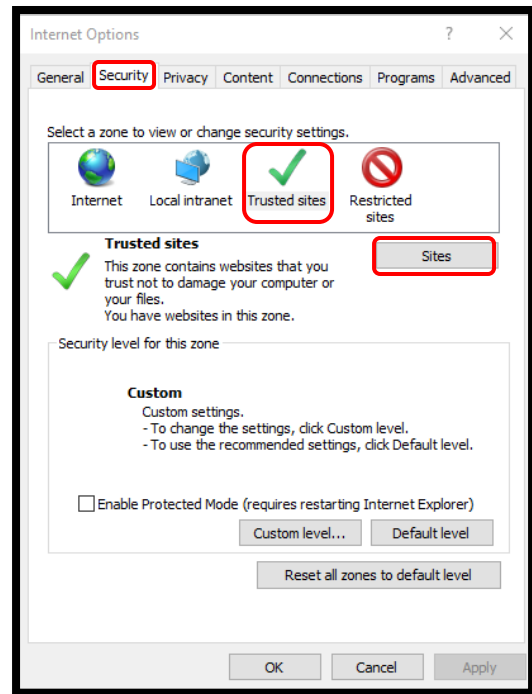


To fix the issue, just follow these steps:

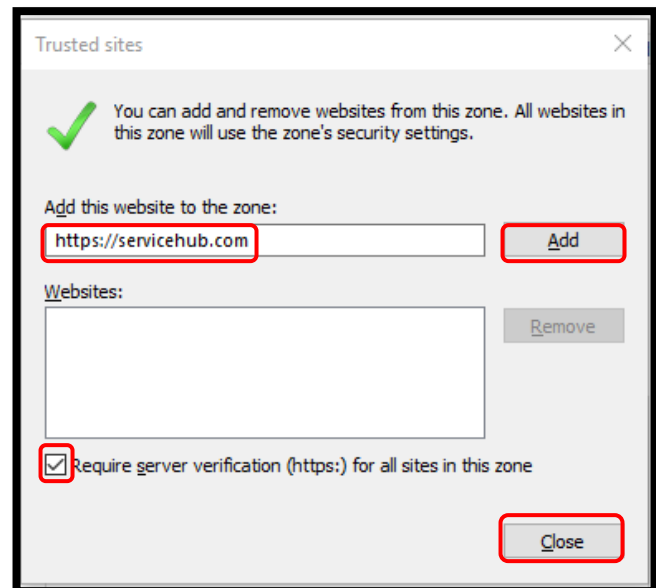
1. Go to **servicehub.com/office** from Internet Explorer
2. Click the **Settings wheel** in the upper-right corner.
3. Click **Internet Options** from the drop-down menu.



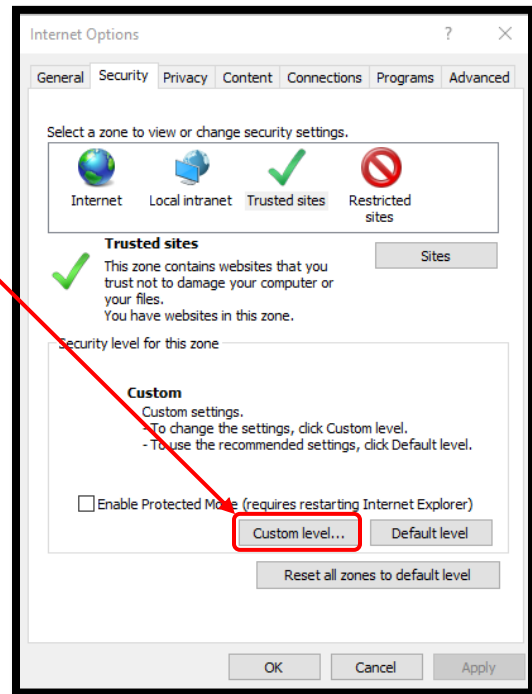
4. Click the **Security Tab** on the Internet Options dialog box
5. Click **Trusted Sites** in the Zone section (if it isn't already selected).
6. Click the **Sites** button in the Trusted Sites section.



7. Verify **https://servicehub.com** is entered into the "Add this website to the zone:" field. If it isn't there, type it in.
8. Click **Add**
9. Checkmark the "Require server verification (https:) for all sites in this zone" field.
10. Click **Close**



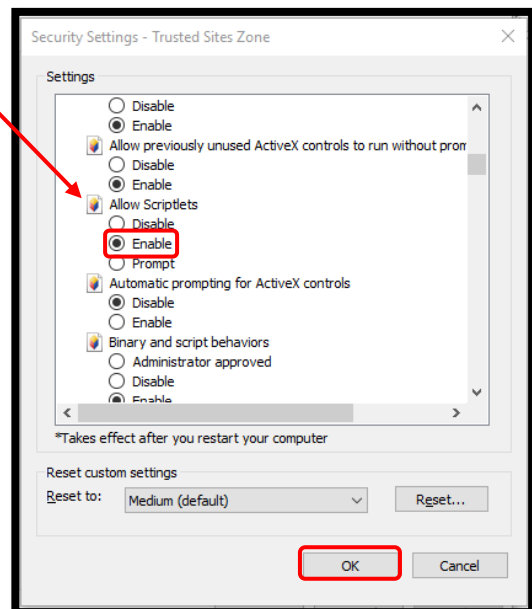
11. Click the **Custom Level** button.



12. Scroll down to the “Allow Scriptlets” option

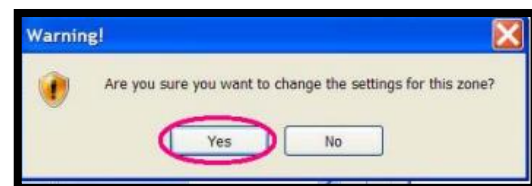
13. Click Enable

14. Click OK



15. Click **Yes** when asked, “Are you sure you want to change the settings for this zone?”

16. Click **OK**.



17. Click the Settings icon again.

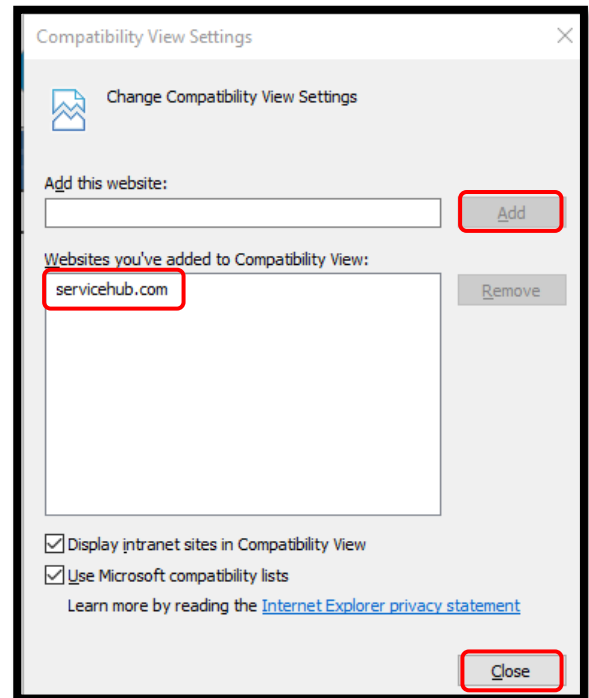


18. Click **Compatibility View settings** from the drop-down menu.

19. Type **servicehub.com** into the **Add this website** field.

20. Click **Add**.

21. Click **Close**



Restart ServiceHub

1. **Close ServiceHub** by clicking the Log Off button
2. Log back into www.servicehub.com/office

The menus should now pull down as intended.